Duties of the Head AC

The Head AC’s job includes but is not limited to the following.

-Organizing events conceived by the Executive Board, Head AC, and general forum body. This includes the traditional events that the forum has held throughout the years, namely Festivus, the Halloween event and of the year picnic. This will also include interacting with the Student Government in specific event planning.

-Maintain the order and cleanliness of the lounge. This includes vacuuming the lounge’s floor, organizing the DVDs and removing any garbage that may have accumulated over the course of the day. This also involves making a cleaning schedule for the Sub ACs and managing the Sub AC facebook page, which the Head AC will be added to upon election.

-Choose Sub ACs to delegate tasks to in accordance with the above duties. These individuals should show a good work ethic, punctuality and enthusiasm.